



King County

Finance and Business Operations Division

Procurement and Contract Services Section

Department of Executive Services

EXC-FI-0825

Exchange Building, 8th Floor

821 Second Avenue

Seattle, WA 98104-1598

206-684-1327

206-684-1486 Fax

TTY Relay: 711

www.metrokc.gov

CIVIL/STRUCTURAL ENGINEERING SERVICES FOR WATER REUSE WORK PROGRAM ON A WORK ORDER BASIS RFP No. E33013E ADDENDUM NO. 1

Proposers are hereby notified that the document of said Request for Proposals has been amended as hereinafter set forth:

Ref	Page	Location and Description of Change
1-1	16	<p>REQUEST FOR PROPOSAL. VII. DOCUMENTATION, paragraph C, 3 Proposal, a Project Team Organization, Experience, and Technical Competence, (2) (a) <u>Key Positions</u></p> <p>Delete the following: (a) <u>Key Positions.</u> Staff are required to be identified to fill the following positions which are considered essential to the performance of this scope of work. Minimum requirements are defined for each position.</p> <p>Replace with the following: “(a) <u>Key Positions.</u> Staff are required to be identified to fill the following positions which are considered essential to the performance of this scope of work. Minimum requirements are defined for each position. (20 points)”</p>

1-2	16	<p>REQUEST FOR PROPOSAL. VII. DOCUMENTATION, paragraph C, 3, Proposal, a Project Team Organization, Experience, and Technical Competence , (2), (b) <u>Other Positions</u></p> <p>Delete the following:</p> <p>(b) <u>Other Positions</u>. Staff identified to perform the following work are preferred to have worked on wastewater/reclaimed treatment projects in their respective disciplines.</p> <ul style="list-style-type: none"> (i) Mechanical Engineering (ii) Electrical Engineering (iii) Geotechnical Engineering (iv) Surveying <p>Replace with the following:</p> <p>“(b) <u>Other Positions</u>. Staff identified to perform the following work are preferred to have worked on wastewater/reclaimed treatment projects in their respective disciplines. (15 points)</p> <ul style="list-style-type: none"> (i) Mechanical Engineering (ii) Electrical Engineering (iii) Geotechnical Engineering (iv) Surveying (v) Structural Engineering”
1-3	17	<p>REQUEST FOR PROPOSAL. VII. DOCUMENTATION, paragraph C, 3 Proposal, a Project Team Organization, Experience, and Technical Competence , (2), (c) <u>Team</u>.</p> <p>Delete the following:</p> <p>(c) <u>Team</u>. Prefer that some or all personnel have worked together on one or more projects previously as demonstrated by examples of previous projects.</p> <p>Replace with the following:</p> <p>“(c) <u>Team</u>. Prefer that some or all personnel have worked together on one or more projects previously as demonstrated by examples of previous projects. (5 points)”</p>
1-4	18	<p>REQUEST FOR PROPOSAL. VII. DOCUMENTATION, paragraph C, 3 Proposal, c Record of Past Performance, (1)</p> <p>Delete the following</p> <p>(1) The County will evaluate the Project Teams record of performance on contracts with government agencies or public bodies, and with private industry, including such factors as control of costs, quality of work, ability to meet schedules, cooperation, responsiveness, and other managerial considerations.</p>

		<p>Replace with the following: “(1) The County will evaluate the Project Teams record of performance on contracts with government agencies or public bodies, and with private industry, including such factors as control of costs, quality of work, ability to meet schedules, cooperation, responsiveness, and other managerial considerations. (8 points)”</p>
1-5	18	<p>REQUEST FOR PROPOSAL. VII. DOCUMENTATION, paragraph C, 3 Proposal, c Record of Past Performance, (2)</p> <p>Delete the following: (2) The County will evaluate the Project Examples to evaluate the Proposers experience with similar project and the amount of involvement the Project Team members had with the Project Examples. The Project Examples should demonstrate the Project Team members experience with following characteristics:</p> <p>Replace with the following: “(2) The County will evaluate the Project Examples to evaluate the Proposers experience with similar project and the amount of involvement the Project Team members had with the Project Examples. The Project Examples should demonstrate the Project Team members experience with following characteristics (12 points)”</p>
1-6		<p>QUESTIONS AND RESPONSES</p> <p>Attached to this Addendum No.1 are responses to various questions received from a potential proposer.</p>

This Addendum No.1 shall form a part of the Request for Proposals document.

Date: June 18, 2003

King County
Finance & Business Operations Division
Procurement & Contract Services Section
Exchange Building, 8th Floor, EXC-FI-0825
821 Second Avenue
Seattle, Washington 98104

Issued by: _____
Christy Trautman
Contracts Specialist

E33013E Civil/Structural Engineering Services for Water Reuse Work Program on a Work Order Basis	
Questions and Responses	
Questions	Answer
1 How does this contract support the mission of the Reuse Work Program?	This contract is intended to help the Wastewater Treatment Division with design of water reuse projects in general. Some of which may be included in the Water Reuse Program.
2 Project Manager experience: page 17, item (3)(e): does the project manager have to have managed the project for which the reference is given or only work on it?	The proposer has to decide the qualifications of the proposed project manager. Therefore the County cannot answer this question.
3 Record of Past Performance. How will the 20-points be broken down with regard to items (i) through (iv)?	The points for this section will be divided as follows: Item (1) 8 points and Item (2) 12 points. See Addendum #1 Ref 1-4 and 1-5 for details.
4 Record of Past Performance. How will points be awarded/deducted for item 3 (iii)?	See answer to question 3 on how points will be awarded. The County's standard evaluation process will be used and there will be no deduction of points as there was on the recent Soos Creek selection process.
5 Record of Past Performance. How will points be assessed if more than five project examples are submitted?	Proposers are not to exceed the maximum number of project examples (5) stated in the RFP. Proposers that exceed the total are subject to disqualification.
6 Project Team Organization. How will the 40 points be apportioned amongst the team members?	The points for this section will be divided as follows: (a) Key Positions: 20 points, (b) Other Positions: 15 points, (c) Team: 5 points. See Addendum #1, Ref 1-1, 1-2, and 1-3 for details.
7 Project Team Organization. Will the project manager have relatively more points awarded/deducted?	No. The project manager will be considered under the heading of Key Positions along with the project principal and civil engineer. There will be one score assigned based on evaluation of all three positions not as individuals. Also, see answer to question 4 for information regarding deduction of points.

8	Project Team Organization. What about the civil engineer?	Please refer to answers to question 7.
9	Project Team Organization. Although the title of the RFP is civil/structural work, it doesn't list a structural engineer as needed relative to scoring. Is this the case?	A structural engineer will be added to Section a,(2)(b) Other Positions. See Addendum # 1, Ref. 1-2 for details
10	What group within WTD is managing this program --is it Asset Management, Engineering, or?	This contract will be managed by the Wastewater Treatment Division. At this time we do not know which group within the division will be managing the contract.
11	Who is the Project Representative for this project?	The County's current Project Representative for this Project is Mr. Tom Fox. Proposers are advised not to contact the Project Representative directly.